



Maritime Academy Charter School

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Philadelphia, PA 19137

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MINUTES
BOARD OF TRUSTEES MEETING
2700 E. HUNTINGDON STREET – ROOM 101
WEDNESDAY – MAY 17, 2023 - 5:00 pm
VIA ZOOM LINK

<https://us02web.zoom.us/j/85289567047?pwd=MXBqYk41RXFUZmM2MzhmYjJZSVNRdz09>

Meeting ID: 852 8956 7047 - Passcode: iC0ZR2

Dial in Number: 1 929 205 6099

Meeting ID: 852 8956 7047 - Passcode: 410451

BOARD MEMBERS PRESENT

Scott Cointot, Chairman Nathan Hauser
Louis Cavaliere Michael LaGrassa
Mary Anne Celenza Michael Mattioni
Robert Cook Arthur Sulzer
Tummona Fisher Robert Vacchiano
Lew Grill Richard Venuti

PROXY

Minerva Cruz
Michele Krajewski (Cointot)

ABSENT

Cynthia Hudson

MACS STAFF

Eugene Mattioni, CEO
Matthew Wilson, HS Principal
Stephen Hewitt, HS Asst. Principal
Peter Saunders, ES/MS Principal
Laura Bischoff, ES/MS Asst. Principal
Kimberly Bonanni, SPED Director
Joyce Fanega, Dean of Students

GUESTS

Craig Butler, Foundations, Inc.
Roseanne Ahlholm, Foundations, Inc.
Tom Bond, *NAI* Geis Realty Group, Inc.
Julie Berson, Kleinbard LLC

Roll Call / Review of Minutes

Capt. Cointot requested all board members review the minutes from the April 2023 meeting and asked for a MOTION to approve:

FIRST: Robert Vacchiano
SECOND: Robert Cook

No objections heard; all were in favor (two proxy), there were no nays, and the MOTION was APPROVED unanimously.

Financial Report – Craig Butler

Mr. Butler reviewed the current 2022-2023 actual YTD amounts for April 2023 (amount based on 820 students):

Opening Fund Balance	\$ 4,719,751
Total Revenue	\$12,081,077
Total Expenditures	\$12,697,755
Ending Fund Balance	\$ 4,103,073

Board Chairman, Capt. Scott Cointot asked for a MOTION to approve the April 2023 financials:

MOTION: Nathan Hauser

SECOND: Louis Cavaliere

All were in favor (two proxy), there were no nays, and the MOTION was APPROVED unanimously.

Board Chairman's Report – Capt. Scott Cointot

Capt. Cointot would like some information on summer programs. Mr. Wilson stated there are a variety of programs being offered such as: college prep at University of Penn for grades 9-12 for college credits; three separate Sea Cadet trainings; a Stem Program at the Naval Academy for recruit training; a program at Glenn Foerd where cadets can work, a SUNY stem program at the Seaport Museum, Northwind sailing for the 9th grade starting on 5/31; the Tall Ship Niagara is offering two sessions; the Independent Seaport Museum has programs for students who want to work; there are about seventeen programs available. Capt. Cointot would like the counselors to start attending board meetings to report on student interests and programs they are attending. He would like to hear some feedback from the students.

EXECUTIVE SESSION – (Beginning 5:20 pm; Ending 6:40 pm)

- Lease Discussion for Buildings 41/42 and Buildings 201/202
- Summary of ARP ESSER Funds for 201/202
- Budget Summary and Order of Magnitude for 201/202
- Lease Terms and Tenant Improvement Allowance
- School Safety Report

CEO Report – Eugene Mattioni

ACE-R Report

Discussion was held pertaining to the ACE-R report for each Domain and section. Principals Wilson and Saunders, along with Director of Specialized Services, Ms. Bonanni, reported on the discrepancies in the report. Their reports are included below. We are hopeful that we may gain extra points by submitting additional information regarding lottery and enrollment.

Renewal Letters – Cost of Living – 3% Increase

It is anticipated that we will add a 3% Cost of Living increase in all upcoming renewal letters for teachers and staff. We are requesting the board to approve a 3% increase, we've conferred with Craig Butler and believe this is consistent with budgetary needs.

Capt. Cavaliere made a MOTION to approve a 3% cost of living expense increase in salary for all employees for the upcoming 2023-2024 school year:

SECOND: Nathan Hauser

All were in favor (two proxy), there were no nays, and the MOTION was APPROVED unanimously.

International Unity Day (5/25)

International Unity Day is organized by Kimberley Bonanni and Lauren Goldberg and it should be an interesting and fascinating day of music and activities at the ES/MS school. Music will be provided by Ms. Paul and Ms. Wassel and there will also be a variety of foods, games, and activities taking place from 4:30 to 6:30 pm on Thursday, 5/25/2023.

Carnival Day (5/26)

Carnival Day is a tradition at MACS for the ES/MS and has many activities for students to participate in; it is an all-day event and the cadets are looking forward to it.

Jasmine Watts - New Teacher

Ms. Watts is a former graduate of MACS high school and she will be joining us as a history teacher; we are honored to have her.

Aren TERRA Nova Workshop Begins

MACS application was accepted to participate in the upcoming explorer surface temperature using the NASA Aren TERRA Nova workshop. The workshop will be led by Mr. Lott and Mr. Gosse at the high school and by Mr. Phillips at the elementary/middle school.

Move Up Day / Graduation High School

The 8th grade students' move up ceremony will be held on June 7th along with the high school seniors' graduation. The speaker for the high school graduation will be former principal, Lucy Feria.

Washington Trip Seniors

The seniors will be taking a trip to Washington, DC to visit the Holocaust and African American Museums; this is a trip that we've wanted to do for years and are finally able to accomplish.

New York City Trip - 8th Grade

The 8th graders will be taking a bus trip to New York City and will be led by Ms. LaVerghetta.

Board Member Lew Grill

Board Member Lew Grill met with three students who have an interest in becoming a truck driver and the trucking industry as a career. It was very gracious of him to stop in Philadelphia after returning from Italy; he visited MACS specifically to meet with these three students. Capt. Cointot also expressed his appreciation to board member Lew Grill for participating in aiding MACS' students.

High School Report – Matthew Wilson

Academic/Instruction

- AP Testing concluded on May 5th. Tests were administered in Environmental Science, Literature, and U.S. History. We are in the process of implementing and adding AP Pre-Cal to our course selection for the next school year.
- Keystones are currently being administered and will conclude at the end of next week.
 - 9th, 10th, 11th Literature (May 15, 17)
 - 10th & 11th Biology (May 18,19)
 - 9th, 10th, 11th, Algebra (May 22,23)
- The second round of formal teacher observations is complete. Administration and grade leaders will meet to discuss teaching assignments for next school year.
- We have officially hired Jasmine Watts as our 9th grade world history teacher. Jasmine is a MACHS graduate (class of 2014) and will be coming back to teach at her alma mater. We are very excited to have Jasmine back.
- An end of the year survey was sent to teachers to give them a chance to reflect on the school year and provide us with data that we will use to drive individual conversations before the school year ends.
- Working on getting instructional materials that the North Wind plans to use for the 9th grade trips that begin on May 31. The lesson will be geared towards weather and currents. When I receive their instructional materials, Ms. Stead's science classes will complete pre and post work aligning with the trips.

Trips/Events/Speakers

- A group of cadets had the opportunity to visit Fort Dix. They were supposed to do swim testing, but the pool was closed due to a recent electrical fire. However, staff opened the museum for our cadets and the cadets had a private tour.
- Last Friday was our 11th and 12th grade junior/senior prom at Adventure Aquarium. Everyone had fun and it was an enjoyable night.
- Mr. Cooney took a group of SPED cadets to Citizens Bank Park to explore potential job opportunities at the stadium.
- We are currently planning the following upcoming events:
 1. Sports Banquet (May 17 @ 6:00)
 2. Senior Trip to Washington, D.C. (May 19-20)
 3. Spring Music Concert (May 25)
 4. Maritime Day (May 26)
 5. Graduation (June 7)

Notable Mentions

- One of the evaluation components that we are locally graded on is a District-Wide Survey. Cadets, staff, principals, and parents will participate in the survey. The parent portion of the survey opened on March 27 and will last until June 6. Both schools will use incentives and a variety of strategies to maximize parent participation.
- MACHS celebrated teacher appreciation week!
- MACHS is celebrating Asian American Heritage Month. Our video is posted on our website.

ACE-R

Domain #1 -Academic Success Domain

- We performed very well in our Academic Success Domain. We received an overall score rating of 76% (41.875/55 total points available) for the 4-year total. That classifies us **as meeting the standard**.
- Our academic success relating to the Keystone Assessments category is improving. Keystone Assessments resumed after COVID and MACHS has **met the proficiency standard in all testing subjects (Literature, Biology)**. Math was not scored since it was exempt due to the pandemic.
- Growth between all subjects has fluctuated with the exception in Algebra. Mr. Sesto has solidified the math department and they are on the right track. Susan Ostrich will be providing support within our English department to ensure they are effectively teaching to the standards. English has historically been our highest performing department, but we have concerns regarding the current data trends.
- High school **attendance data was proficient and met their standard in every year evaluated**.
- Post-secondary Readiness category showed major progress in all years evaluated. Over the charter term, the graduation rate went from approaching standard to meeting standard over the past two years. Matriculation went from not meeting the standard in 2018-2019 to approaching standard the following year. This year we met the standard!

Combining all the categories between both schools, we received a score of Approaching Standard.

Domain #2 - Organizational Compliance Domain

- **Mission and Educational Program received full credit.** Those points were collected during their site visit which consisted of classroom observations, teacher interviews, parent interviews, Board interviews, and artifacts aligning with our three mission elements.
- **Special Education received no credit.** Three categories under Special Education did not get credit because there was not sufficient evidence that some of the monitoring and tiered instruction programs spanned across every grade, with every child, in a presentable tracking system over the charter term. Administration and consultants are developing a system that would meet the recommendations of the charter office for them to recognize and give us credit for evidence within those categories.
- **English Learners received no credit.**
- **Enrollment received half credit.** There were two issues they had in 2019 and 2020 regarding not submitting information and requiring unnecessary documents for enrollment in 2020. They did not receive information with our lottery and wait list procedures for this renewal year.
- **Students Disciple received full credit.**
- **Personnel received half credit** due to certain years not having proper certified teachers in ELL and SPED.
- **Health, Food, and Safety received half credit** due to our Health Services policy in 2019-2020 (has been corrected for the past two years) and previous food/kitchen inspections. This year all food inspections were compliant.
- **Board Governance received no credit.**
- **Timely Reporting received full credit.**

Combining all the categories above, we were 2.5 points shy of Approaching their Standard.

Domain #3 - Financial Health and Sustainability

- **Approached Standard in this domain.**

Elementary School Report – Peter Saunders

Pennsylvania System of School Assessment (PSSA): Between April 26th and May 12th, we administered the PSSA to cadets in 3rd to 8th grade. We had 438 cadets that qualified to take the PSSA this year. Of those cadets,

five were opted-out by a parent due to religious reasons. This puts us well over the federally required 95% participation rate. Another seven cadets did not complete all sections due to either extended absences or medical issues.

Spirit Week: Our annual Spirit Week will be held next week. Every year, during the week before Memorial Day, we take a week to show our unity and school spirit. The week will be filled with fun themed dress down days, classroom activities and two very special events. Those events are International Unity Day (details below) and Carnival Day. Carnival Day is always great fun for our cadets and something they look forward to for the whole year.

International Unity Day: On May 24th, we will once again have our International Unity Day celebration. This event was a victim of COVID-19 the last few years, so we are thankful to have it back on our calendar. International Unity Day allows us to explore the food and cultures represented by our diverse student body. For the first time, the event will be held outside and unlike previous years, where families brought in food prepared from home, food trucks will prepare the food for attendees. We have designated 200 tickets for this free to families' event.

Maritime Word Scramble: Three sections won a pizza party during our Maritime Word Scramble Contest. As the data presented last month shows, the use of Reflex and Frax has improved most cadets' math fact fluency. On average, fluency increased by over 35% in our primary grades. We hope to see benefits from this improved fluency in our PSSA data this summer.

Kiss A Pig: Ms. Fanega will finally have her opportunity to Kiss-A-Pig on May 24th. The TruMark financial Kiss-A-Pig fundraiser has traditionally been held in the fall but this year, the event has been moved to the spring. We have been partnering with TruMark for years through this event and it is always great to have some cadets and staff represent Maritime.

East Coast Wings Fundraiser: On May 10th, we partnered with East Coast Wings and Grill to have a "Maritime Academy Night". Every patron that mentioned Maritime Academy had 15% of their bill donated to our school. Many families and staff were able to stop in and have some delicious wings and help fundraise for our school.

North Wind Sailing Trip: Our 8th grade began their trips to the North Wind this week. They were given a lesson on navigation. One section a day will get to sail on the ship and receive excellent hands-on instruction from the North Wind staff. Next week, our 5th grade will have their opportunity to sail as well.

Annual Charter Evaluation - Renewal (ACE-R): Feedback is provided below regarding the ACE-R report as it relates to the elementary school:

Academic Success Domain

PSSA Growth: We showed growth across the board in the PSSA in 2021-2022. Importantly, our lowest achievers showed growth, it was not just our high achievers that made gains. Given our proficiency rates pre-pandemic, we imagine that we will continue to see substantial growth over the next few years.

PSSA Proficiency: A comparison of our proficiency rates before and after the pandemic shows the negative impact to our cadet's learning we saw with virtual and hybrid instruction. The percentage of our cadets that scored proficient in the PSSA has decreased 22% in ELA and 14% in math between the last two rated years; 2018-2019 and 2021-2022. As we continue to battle learning loss, we should see gains and ultimately, we need to surpass our prior proficiency rates, particularly in math.

95% + Attendance Rates: The largest contributor to our decreased proficiency seems to be our school attendance rate. The number of cadets that attended at least 95% of our scheduled school days dropped nearly in half. Part of this is because of the chronic bus driver issues that we have experienced. A second part of it is that we have parents that have become too comfortable with keeping their children at home. Many parents got used to their children being at home because of virtual instruction and this comfortability has carried over; even though we no longer provide virtual instruction.

Chronic Absenteeism: As a result of our attendance issues, our chronic absenteeism has ballooned six fold from 2018-2019. Many of our issues stem from attendance so we will need to address this matter forcefully at the beginning of next school year. As we get further and further away from the height of the COVID pandemic, parents are going to have to understand that the slightest sniffle is no longer a valid reason for keeping a cadet at home.

Organizational Compliance and Viability Domain

Screening, Monitoring, & Tiered Instruction: Although these standards appear under the special education category, they are generally school wide initiatives. Unfortunately, we did not do a good job of laying out the

steps that we utilize in our Multi-Tiered System of supports in all of our grades. Screening, monitoring, and tiered instruction is done very well in our youngest grades but becomes somewhat disjointed in our older grades. Going forward, we need to lay out exactly what steps we take with our MTSS.

CLC and ESSERS Funding Report – Stephen Hewitt/Laura Bischoff/Joyce Fanega

- The end of the regular school year programming is approaching. We will run the PM programs through June 1, 2023 and the AM program until the last day of school. As we have done in previous years, the funding for the last week of AM programming will come from ESSERS since our CLC funding must stop during the last week of May.
- Our Spring Girls on the Run & Heart and Sole programs have had robust attendance. The program will culminate with the 5K Fun Run at the Navy Yard on Sunday, June 4th. Kudos to Ms. Brennan and our coaches – Ms. Tizer & Ms. Pritchard for the Girls on the Run program and Ms. Madden & Ms. Blockus for the Heart and Sole programs for such a successful program.
- Applications were made available to families and returns are coming in steadily. We will provide summer school for required cadets and enrichment activities for all who sign up for programming.
- We are in the process of finalizing positions for the summer. At the elementary school, the focus of the morning sessions will give cadets remediation and enrichment in Math and RELA. We plan for our usual focus on maritime topics in the PM programming at the elementary school. Cadets will also have experiences in Art, Health and Wellness, and computer design.
- The high school will again focus on credit and attendance recovery. Teachers have been checking in with cadets to see if additional areas of programming can be offered this summer.
- Summer programming will begin after the July 4th holiday.
- The Glenn Foerd summer program is getting set up and will be ready in time for the students.

Specialized Services Report – Kim Bonanni

Total Number of Special Education Cadets = 177

ACE-R Charter School Report:

Special Education—The special education portion of the ACE report was upsetting, based on how special education was rated. Under special education, we received perfect scores for Child Find Notice, Manifestation Determination (Code of Conduct), Manifestation Determination Practice, and IEP Timeliness. However, we did not receive appropriate marks for Screening, Monitoring, Tiered Instruction, IEP Progress Monitoring, or Secondary Transition. Although we attempted to dispute these findings, we were unable to.

The areas of Screening, Monitoring, and Tiered Instruction does not refer to special education. Rather, it refers to the entire school. We submitted our Comprehensive Student Review (CSR), our Directed Reading Scores, our CDT data, our Aimsweb data, our reading specialist schedule, Study Island, and our use of data to determine areas of need along with groupings. They acknowledged receipt of these documents and also stated that our CSR document was excellent. However, it was indicated that there is no universal math screenings for grades 1-2, no CDT data for grades 11-12, and no grouping data for high school. This is why it was indicated that we did not provide evidence. They are looking for very specific Multi-tiered System of Support (MTSS) information along with a specific time (usually an intervention block) when interventions are provided. This must be true for all students in grades K-12. It remains incomprehensible to me why this is placed in the special education portion of the report as it is specifically geared toward a whole school approach. A meeting was held on May 10 with Ms. Rodriguez, Mr. Wilson, Mr. Saunders and myself to discuss what needs to occur in these areas moving forward.

IEP Progress Monitoring- During cyclical monitoring (May 2018), we were told to use Aimsweb for the collection of progress reports; which we did. Since the goal is written in the IEP and it is an Aimsweb based goal, with the exception of related services, I believed this was sufficient. We had progress reports for all students. In the fall, I was informed after the documents were reviewed, that it is expected that we write the goal on the Aimsweb progress report along with “no progress towards goal, progress being made toward goal, exceeds goal”. The CSO based their decision on past progress reports, which were created and used during the last cyclical monitoring audit. Though I did provide proof that we changed the progress report format based on their feedback, they would not change the statement of 1 out of 20 (though every student had Aimsweb reports which corresponded to the goal in their IEP).

Secondary Transition: This is also an area which was based on feedback from the cyclical monitoring held in May 2018. We used Transition Surveys and wrote transition goals, for students aged 14 and over, based on both their need and interest. The charter school office has indicated that they want to see use of both a formal and informal method of collecting transition goals and information. We are now using ONET in combination with an informal survey. The transition team received training by Kerry Stouffer, with Foundations, on May 16 and was provided with specific language that needs to be used moving forward.

English Learners: A review of the categories in EL shows that we have an approved ESL Policy, EL Timely Evaluation, ESL Access, and EL Identification. We did not receive appropriate scores in EL Notification and EL Exiting. In terms of EL Notification, the student files had the parent letters just in English - though we had sent home (and do have) the notification letters in the home language, we did not maintain in their file. I did resubmit these letters to see if they will accept them. We will be maintaining both letters in English and home language moving forward. For EL Exiting, we did send home the exit letters and the teachers of exited students are met with informally. Moving forward, Ms. Goldberg created a rubric for the two years of post-exit monitoring. This area is confusing as we received credit for 4/6; yet received a 0 in this area.

Supplement: Charter Agreement Conditions

Ms. Bonanni submitted the following:

1. *We have not been able to locate any filings on July 13, 2018.*

COMPLETED on 5/19/2019

DEFICIENCY: ELL teacher experienced difficulty completing parent interviews. As this is a part of the evaluation process, the identification took longer than 30 days.

CORRECTIVE ACTION: ELL teacher will make three (3) separate attempts using email, phone call in home language and letter in order to obtain information from parent. This will be completed within the first 14 days of school for students who need to be evaluated within the first 30 days of school. For students who enroll after the first day of school, the interview will be conducted at the time of enrollment. If parent does not respond to three attempts, this will be noted and the teacher will proceed with identification.

2. *We have not been able to locate any filings on July 13, 2018.*

DEFICIENCY: Parents were not notified within the appropriate time frame due to the inability to complete identification within required time frame. Additionally, MACHS did not have a letter indicating student placement in the ELL program.

CORRECTIVE ACTION: After following the three (3) attempts for parent interview, teacher will proceed with ELL evaluation. A letter will be sent home within two (2) days of identification indicating whether the child was identified as an ELL learner or not. The letter is attached. Additionally, a form will be completed stating child's name, grade, language, program entrance, current level and date letter was issued. This will be submitted to the Director of Specialized Services within 20 days of the start of school.

DEFICIENCY: One student did not take the ACCESS test. This student was out of the country.

CORRECTIVE ACTION: Note on EL form when it is sent out indicating reason why student did not take ACCESS test. Do best to ensure all students take the ACCESS test.

NOTE: Following 2019, all students were identified and evaluated within the required timeframe. Following 2019, all students completed the ACCESS test. This was done through specific timeline oversights with the EL teacher. Due to rapid growth in 2022, an ESL coordinator, who reports directly to the Director of Specialized Services, oversees all the testing and ACCESS ensuring we are within guidelines. Notes are made if testing does not occur within the time frame due to illness or travel out of the country.

Special Education: Due to a rise in numbers and the student population, we have reconfigured some special education classes at both the elementary-middle and the high school. At the elementary school, we have split the full-time class from 1-4 and 5-8 to k-2, 3-5, and 6-8. This allows us not to have classes outside of the recommended student numbers along with maintaining the maximum of a 3 year age gap in these classes.

Homelessness: There were two surveys to complete for homelessness this year. One examined how money was spent while the other examined needs of both our homeless population and our LEA in meeting those needs. We currently have 10 students reported this year.

Due Process Meeting: A Dispute Resolution meeting was held on 5/12/23 in preparation for a due process hearing, scheduled for 6/1. This is for a student who enrolled in our school for grade 10 and was sent to High Roads School on November 23, 2022.

Upcoming Events:

May 19—9-2:00 Clean up and Field Day at Bridesburg Park

May 24—4:30-6:30 International Unity Day

Federal Programs Report – Dr. Alex Schuh and Zoe Groff

This is a brief overview of federal programs and grant activities in May 2023. Federal Programs Coordinator (Dr. Schuh) and Assistant Coordinator (Zoe Groff from School Frontiers) have continued to focus on a number of projects, on a variety of timelines:

1. Along with Mario Gutierrez from School Frontiers, Zoe and Alex prepared for the federal programs monitoring of the 2022-23 school year federal Title programs (Titles I, II, III and IV). The monitoring took place in person at Maritime Building 11, with two monitors from the PA Department of Education on May 9, 2023. The process involved collecting documents related to all four Title programs, preparing and submitting comments in the state's fed monitor system, and reviewing documents and answering questions regarding the program and related expenditures and requirements with the monitors. Documents are generally submitted 14 days prior to the monitoring in response to four categories- District (charter school single LEA) program questions, District (charter school single LEA) fiscal questions, School (building) program questions and School (building) fiscal questions. This was the fourth year in a row this monitoring took place for the school. The school's CEO and staff assisted with compiling the documents. Dr. Bonanni and Mr. Ithier met with the monitors, in addition to Dr. Schuh and Craig Butler of Foundations. The monitors will produce a document in Fed monitor asking for Corrective Action on several items, primarily fiscal. The school will then be provided a window (usually 60 days) in which to submit responses and take corrective actions. Note- this monitoring did not request information on ESSER or ARP ESSER spending. [Also Note- The monitors stated that no Title expenses can be made for the year until the Title budgets are submitted, which in this year's case was September 28th. The school should aim to submit its budget prior to the beginning of the school year for 2023-24.
2. The Federal Programs Coordinator and team are continuing to track spending and invoicing for federal funds, including federal Title funds for 2021-22, ESSER II funds, and ARP ESSER funds (including Act 24 funds and ARP Homeless funds). Note that the ARP ESSER grants have been approved by PDE and funds can be disbursed according to the grant model and guidelines.
 - The approved ARP ESSER plans have been posted on the school's website, in accordance with federal and state law.
 - DeLoitte will audit/monitor the ESSER grants in a two to three day audit beginning on August 14th. The main purpose of that audit is to ensure that funds are being accounted for properly, timely and accurately in all ESSER and ARP ESSER categories. All schools receiving ESSER funds must participate in the audit.
 - PDE is recommending that schools consider submitting revised ESSER II and ARP ESSER plans if they know that they have changes that they want to make to their original plans. School Frontiers, with input from the administration team and the Board, will be submitting a revised budget to PDE in the upcoming months.
3. On August 1, 2022, the Pennsylvania Commission on Crime and Delinquency (PCCD) announced a School Mental Health and Safety and Security grant for \$140,000. This grant was submitted on August 30. Maritime was awarded the grant and has begun using the funds. These funds are being used for the purchase of security cameras, SEL curriculum, and mental health supports. A quarterly report on the activities under the grant was submitted in April 2023 (program and fiscal/spending reports are due each quarter).
4. On September 28, 2022, the Consolidated Title grant applications was submitted through the newly integrated myPDEsuite. Grant funds are being expended according to their submitted plan during the 2022-23 year - e.g., Title IIA funds are being used to pay teacher coaches in Math and English to improve student achievement (as measured by PSSA and Keystone exams targets as outcome goals).
5. The Comprehensive Plan requires quarterly updates and annual updates each quarter and year following its submission. Dr. Schuh has been compiling and submitting quarterly updates in the FRCPP online form, which requires calculation of school performance relative to the school's goals.

6. The Pennsylvania Association of Federal Program Coordinators (PAFPC) annual federal programs conference took place this year in the Poconos. Dr. Schuh and Mario Gutierrez attended the conference for Maritime Academy CS [April 17 to 19, 2023]. Attendance at an annual conference is required by PDE.
7. On April 12, School Frontiers met with Yolanda Lockhart-Davis to discuss two upcoming grants and the possible benefits these grants would have for Maritime's Cadets. Both grants would help to introduce Cadets to healthy food and food education programs. The Fresh Fruit and Vegetable Grant (Due April 26) and the Farm to School Grant (Due May 19). Mr. Mattioni authorized the submission of those two grants. The FFVP grant was submitted, and has been subsequently revised based on feedback from PDE.
8. Dr. Schuh and others from School Frontiers have been assisting with the response to the District regarding its ACE-Renewal report. Official responses were due in the first week in May. The District does not allow corrections or augmentations in certain areas following the closing of submission windows in their epicenter system, meaning some elements may not be correctable even if the information is not accurate.
9. The federal programs coordinator and assistance coordinator met with the administration team weekly to discuss the Comprehensive Plan (aka School Improvement Plan), Charter Renewal, ESSER grants, and the Charter School Annual Report.
10. We are continuing to work with Betty to compile and organize federal programs documents and invoices. We recently discussed preparing for the DeLoitte ESSER audit in August and developing a better system for communicating about ongoing expenses with Foundations.

School Counselor's Report – Ms. Jaime Donovan

Elementary and Middle School - Jaime Donovan and Kelly Brennan

Weekly counseling sessions

- Individual, small group, lunch bunch and whole class SEL lessons
- Daily check ins with students in need of more support
- Assisting and providing strategies and continued conflict resolution in upper grades
- Continuation of grief group in upper grades

Teacher Appreciation Week

- Went into classrooms and had students in all grades and advisories write messages to amazing teachers of their choosing
 - Separated and gave messages to teachers on Friday morning

Asian American Pacific Islander Month

- Provided slides, resources and links to teachers to use for morning meetings

End of the Year odds and ends

- End of the year reflections with cadets, volunteering at Unity day, carnival day, the dance and graduation
- Collaborating together to begin to plan for the following school year

Meetings

- Grade Leader Meetings: weekly to discuss any student concerns
- JJC Services: monthly to discuss students/collaborate
- Scheduling and facilitating parent meetings to discuss academic, SEL, behavioral or overall student concerns
- CSR: student progress and implementation of action plans
 - Creating behavior charts, homework charts, emotional trackers etc.,
- SAIP and PBIS meetings

Athletic Director's Report – Kevin Schultz

Middle School:

- Baseball Team lost in the first round of the playoffs
- Softball Team: Championship game vs MAST I 5/15/23

High School:

- Boys Baseball: Quarter Final Playoff game: 5/17/23
- Girls' Softball: Playoff Game Round 1 - 5/17/23

Sport's Banquet: Thursday, May 25th – (6 - 8 pm) - Mess Hall - Athlete and two guests are FREE, \$5.00 per additional guest(s).

Facilities Report – Gerry Malkowski

- Lead water report completed, all good results, posted on website.
- Lead assessment for all buildings completed - remediation completed in building 41, 42, 11, and 107; waiting for a re-inspection.
- Remediation for lead assessment in the high school is in progress.
- Electrical certifications for all buildings is completed.
- Repairs were made to a 4” steam line in the high school.

Closing Remarks – Capt. Scott Cointot

Capt. Cointot had nothing to report at this time.

Adjournment

Board Chairman, Capt. Scott Cointot asked for a MOTION to adjourn:

FIRST: Richard Venuti

SECOND: Robert Cook

All were in favor (two proxy), there were no nays, the MOTION was APPROVED unanimously; the meeting was adjourned at 6:47 pm.